

**Avalon Fire/Rescue District**  
**Commissioner Meeting Minutes**

**Date: 3 February 2025**

**Call to Order:** The regular meeting of the Avalon Fire Protection District was called to order by Chairman Mark Talbott at 7:00 pm at the North Firehouse, 5408 Mulat Road, Milton, FL 32583.

**Quorum:** Commissioners present, Mark Talbott, Steven Carter, Paul Hazucha, and Don Galbraith.

**Attendance Names:** Chief Sid Wiggins, Assistant Chief Matt Brown, and Firefighter Robbie Howington, Sr.

**Minutes:** Minutes of the previous meeting on 20 January 2025 were reviewed and were accepted by the board.

**Treasurers Report:** Provided by Treasurer Steve Carter.

Invoices G-01 through G-10

Bank balance transfers for FDIC levels were all completed but 1. Will be this week.

**Chief's Report:** New system Chief's report attached.

**Old Business: None**

**New Business:** Annual financial audit was finally certified online.

New laptop provided for the Secretary.

Worker Comp Insurance is now available through Coggins Insurance.

~~Steve Carter noted that we need to find a full time book keeper.~~

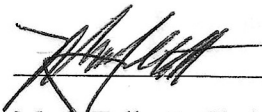
Payroll changes discussed;

1. New step increases to begin 1 Oct 2025.

2. Chief/Ast Chief to become Salary vice Hourly. Both items discussed in open forum. Paul Hazucha moved to accept both items, ~~Don Galbraith~~ <sup>STEVE</sup> seconded both items. Motions passed unanimously.

3. Stephanie Peterson has applied for a position of Admin Assistant for the board. It might include book keeper. To be discussed at the next meeting.

**Adjournment:** Chairman Mark Talbott adjourned the meeting. The next meeting is 17 February 2025.



Mark Talbott, Chairman



Don Galbraith, Secretary