

**Avalon Fire/Rescue District**  
**Commissioner Meeting Minutes**

**Date:** 18 July 2022

**Call to Order:** The regular meeting of the Avalon Fire Protection District was called to order by Chairman Rod Johnson at 7:00 p.m. at the North Firehouse, 5408 Mulat Road, Milton, FL 32583.

**Quorum:** Commissioners present: Rodney Johnson, Mark Talbott, Bill Sheets, Joe Monsorno, and Wes Woodham. Chief Sid Wiggins, ex-officio was also present.

**Attendance Names:** Doug Thornton, Ryan Jones, Matt Brown, and Rhonda Alexander.

**Minutes:** Mark Talbott moved and Bill Sheets seconded to approve the minutes of the 5 July 2022 regular board of commissioners meeting. The motion passed 5-0.

**Treasurer's Report:** The Treasurer's Report of 17 July 2022 is attached, reviewed and accepted. Also, a budget review and budget inputs for 2022-2023 were shared.

**Chief's Report:** N/A.

**Old Business:** Bill moves and Joe seconds the purchase up to \$8500 of medical storage equipment. The motion passed 5-0.

Joe moves and Bill seconds the purchase up to \$29,000 for an electronic marquee sign and installation at the north firehouse. The motion passed 5-0.

**New Business:** The budget review and ways to trim the FY22-23 budget were discussed.

Rhonda discussed her visit with the CPAs, distributed the 2021 Financial Audit and discussed where improvements can be made.

The district's performance audit is due September 2023.

Cost of living and annual step raises for district employees were discussed.

The bookkeeper being an employee vs. contract labor was discussed.

Mark moved and Bill seconded to include Rhonda on the bank signature cards. The motion passed 5-0.

Lettering is being applied to the LOST funded pickup trucks and one boat.

Pump testing on the trucks has been completed.

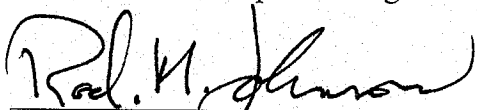
The ladder truck needs a new poly tank to replace the leaking steel tank.

The district has become the first BLS department in SRC authorized to administer NARCAN. The HEROS grant will be funding the product and training is courtesy of SRC ME.

**Correspondence and Communication:** CRI supplied the annual financial audit.

**Financial:** Bills T-1 through T-14 approved for payment.

**Adjournment:** Chairman Johnson adjourned the meeting. The next regular meeting is scheduled for 7:00 p.m. 1 August 2022.

  
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Rodney M. Johnson, Chairman

  
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Wes Woodham, Secretary