



Avalon Fire Rescue District Process and Procedure

Fire Sprinkler System Plan Review

(New, Change-out, Modification)

Plan Review Submittal

- Submit an online application with an attached .pdf copy of signed and sealed plans via our website at <https://www.avalonfirerescue.com/plan-review-application>. The website cannot accept large file sizes, so contact us for instructions on where to upload your files instead. Additionally, you must either mail or drop off **one** hardcopy set of the signed and sealed plans along with the applicable fees listed below to:

Address:

Avalon Fire Rescue
5408 Mulat Rd.
Milton, FL 32583

Plan Review Fees

- Checks are the only accepted form of payment for the fee(s) listed below, and each fee is to be paid using a separate check (impact fees are separate from plan review fees). The fee(s) may be either mailed or dropped off at the address listed above. Checks are to be made out to **Avalon Fire Rescue**.

Plan Review Fee:

Heads over 50

\$125.00

\$0.25 ea.

Inspections/Testing

- The following inspections must be called for during installation and again upon completion:
 - a. **Rough-In**
 - i. Ceiling to remain open with piping and hangers visible.
 - b. **Pressure Test**
 - i. 200 psi for 2 hours must be maintained. AFRD Inspector must witness pressurization.
 - c. **Final test**
 - i. Includes flow test, alarm activation with FD notification, hydraulic calculations plate on riser, riser tagged, etc.
- All Sprinkler systems must be monitored by an alarm company per AHJ.
- All plans and inspections will be reviewed and tested per FFPC 9th edition and NFPA 2024.

General

- A hard copy of the project plans must be picked up by the applicant within 30 days upon completion of the plan review and must be kept on-site until completion of the project.
- If the plan review is approved, a report will be sent to the applicant and to the Santa Rosa County Building Department. If not approved, a report will be sent to the applicant (*all resubmittals will require a new application*).